



*NEW YORK STATE TELECOMMUNICATIONS
ASSOCIATION, INC.*
4 TOWER PLACE, 2ND FLOOR
ALBANY, NY 12203
(518) 443-2700 www.nysta.com



The New York State Telecommunications Association, Inc. (NYSTA) has a 100-year history of representing telecommunications and broadband industry interests in the State of New York. NYSTA's membership includes over forty telecommunications companies serving throughout New York and associate member suppliers and others serving the industry. NYSTA and its leadership have been a voice for decades on both State and Federal communications related policy matters of interest to the telecommunications industry and educating and informing its member companies on regulatory, legislative and operational issues. In this role, NYSTA supports the development and adoption of public policies that allow its member companies to deploy and maintain state of the art technologies and provide New Yorkers with affordable access to state-of-the-art communications services, including high-quality, high-speed broadband.

Due to a planned retirement at the end of 2021, NYSTA is seeking a new President. The President will have comprehensive managerial and financial responsibilities for NYSTA operations, managing all internal and outsourced staff resources, and will represent the interests of its membership primarily before State policy makers. NYSTA operates with a staff of two with outsourced accounting and government affairs support.

The President will report directly to the Association's Board of Directors. The NYSTA Office is located in the Albany, New York area.

Our Requirements:

- A four-year degree. A post-graduate or Juris Doctorate (JD) degree is welcomed.
- A strong set of verbal and written communications skills, and a comfort in the role of public spokesperson for an association that is active in developing communications policy.
- Leadership and organizational skills to develop consensus positions among the diverse membership.
- Experience in association management, government affairs or other governmental experience in developing, advocating and implementing public policy.
- Knowledge of the communications industry is preferred.
- A leader with the passion and energy to keep NYSTA and its membership at the forefront of meeting the communications and broadband needs of New York citizens.

What this Position Offers You:

- The opportunity to lead an association that supports the development and adoption of public policies that allow its members to deploy and provide universal telecommunications services to the people of New York.
- A career located in the Albany NY area, capitol of New York, centrally located in the Northeast between New York City, Boston, and Montreal with abundant educational and recreational opportunities.
- An attractive compensation and benefits package.

The duties of the President are:

I. OBJECTIVE:

The President shall generally act as Executive Officer of the Association and shall direct and administer the affairs of the Association and execute the policies of its Board of Directors and Chairman subject to their direction and control as provided for in Article 6 of the Association's By-Laws.

II. MAJOR FUNCTIONS AND RESPONSIBILITIES:

1. Shall direct and administer the financial and operating functions of the Association, including the preparation of budgets and financial reports and will plan, direct, and supervise the activities of the Association staff.
2. Will establish relationships and represent the Association's and its members' interests before state and federal regulatory agencies, governmental bodies, and other external organizations.
3. Will monitor dockets, legislation, and other proposals pending before state and federal organizations and provide interpretation to the Board in their formulation of Association positions and will prepare or direct the preparation of appropriate responses as authorized by the Chairman and/or Board which represents the Association's interests.
4. Shall provide or direct the preparation of information for the Association's members on policies and issues affecting their business interests through letters, memoranda, and industry presentations.

5. Will participate in and provide assistance to the efforts of the various NYSTA committees.
6. Shall perform other duties and responsibilities as directed by the Association's Board of Directors and Chairman.

Please forward cover letter and resume before August 15th to: NYS Telecommunications Association, Inc; 4 Tower Place, 2nd Fl.; Albany NY 12203 or e-mail to Employment@nysta.com

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